

CITY OF BUSHNELL
APPLICATION FOR RESERVATION OF GAZEBO AND/OR USE OF PARK FACILITIES
DOWNTOWN BUSHNELL PLAZA PARK

Name of Applicant: _____ Date: _____

Mailing Address: _____
P.O. Box or Street City State Zip

Phone Number: (____) _____ Driver's Lic. No. _____

PLEASE NOTE: Park Use is restricted between the hours of 6 am and 10 pm for any Public Event.

PRIVATE USE RESERVATION _____	PUBLIC USE RESERVATION _____
DATE REQUESTED: _____	TIME OF USE FOR PARK PROPERTY: FROM _____ TO _____
ANTICIPATED ATTENDANCE: _____ persons	
INTENDED USE: _____ _____	
RESTROOM REQUESTED HRS. FROM _____ TO _____ TOTAL HRS. _____	

All applicants must be at least 18 years of age. Reservation requests are determined on a first come, first serve basis.

Applicant acknowledges receiving a copy of the rules and regulations for recreational use. Applicant agrees to abide by all rules and regulations as adopted by City Council of the City of Bushnell. The undersigned agrees that all information provided on this application is true and agrees to be the responsible party for any and all activities that occur during the reservation period and agrees to indemnify the City of Bushnell against any and all claims of injury as a result of reservation activities. Undersigned also agrees/understands that should the rules and regulations be broken they will possibly be denied the ability to reserve the gazebo in the future.

No stapling, taping, or nailing allowed on the gazebo structure. No stakes may be placed in the grounds to secure signage or tents as it may damage irrigation facilities. No signage or decorations may be hung on the park trees.

Please Note: For all Public Events, the City must approve the use of the Gazebo and Park area. Applicant must provide a certificate of insurance in the amount of \$1 million dollars within 7 days of submitting completed application and/or prior to public event.

The availability of restroom facilities is a requirement of the Department of Environmental Health for any public gathering. City Hall restrooms can be made available during public events taking place during normal working hours and will be monitored by City staff. City Hall restrooms can be made available after hours for a fee of twenty-five dollars (\$25.00) per hour, with a minimum of two (2) hours, to be paid at the time of reservation for public events.

APPLICANT/RESPONSIBLE PARTY DATE (Copy of DL required)

FOR OFFICE USE ONLY

APPLICATION HAS BEEN _____ APPROVED _____ DENIED DATE: _____

CERTIFICATE OF INSURANCE SUBMITTED (\$1,000,000 LIMIT OF LIABILITY) DATE: _____

CITY HALL RESTROOM FACILITIES AFTER 5/SAT/SUN _____ NO. OF HRS _____ @ \$25/HR. AMT PD: \$ _____

APPROVED BY: _____
Director of Public Works or Designee

SPECIAL REMARKS (IF ANY): _____

BUSHNELL GAZEBO RULES & REGULATIONS

All applicants must be at least 18 years of age. Reservation requests are determined on a first come, first serve basis

Liability Insurance. The person or persons to whom a permit is issued shall be liable for any loss, damage, or injury sustained by any person whatever by reason of the negligence of the person to whom such permit shall have been issued. Liability insurance in the amount of one million dollars (\$1,000,000.00) shall be provided that indemnifies the city from any claims. A liability insurance policy shall be required by the permittee whose activities fit in the following categories as the City deems necessary:

- Any activity involving food preparation and consumption (exclusive of minor refreshment, ie; coffee, tea, cake or cookies for an event open to the public)
- Dances, dance instruction or athletic activities
- Any public activity where 100 or more people will be in attendance
- Any public activity where the participants pay an entrance fee

Public Restrooms. The availability of restroom facilities is a requirement of the Department of Environmental Health for any public gathering. City Hall restrooms are made available during public events taking place during normal working hours and will be monitored by City staff. City Hall restrooms are made available after hours for a fee of twenty-five dollars (\$25.00) per hour, with a minimum of two (2) hours, to be paid at the time of reservation for public events.

- **THE PARK IS OPEN TO THE PUBLIC AT ALL TIMES. RESERVATION OF THE GAZEBO DOES NOT RESTRICT THE PARK AREA FROM PUBLIC ACCESS AT ANY TIME DURING THE USE.**
- **CLEANUP OF THE GROUNDS AND PARK PROPERTY MUST BE DONE.**
- **NO PERSON SHALL WILLFULLY MARK, DEFACE, INJURE, TAMPER WITH, DISPLACE OR REMOVE, ANY BENCHES, TRASH RECEPTACLES, PAVING MATERIAL OR OTHER STRUCTURES ON CITY PROPERTY.**
- **NO DIGGING, OR REMOVING ANY SOIL, ROCK, STONES, TREES, SHRUBS OR PLANTS, OR MATERIALS.**
- **NO STAPLING, TAPING, OR NAILING ALLOWED ON THE GAZEBO STRUCTURE.**
- **NO STAKES MAY BE PLACED IN THE GROUNDS TO SECURE SIGNAGE OR TENTS AS IT MAY DAMAGE IRRIGATION FACILITIES.**
- **NO SIGNAGE OR DECORATIONS MAY BE HUNG ON THE PARK TREES. ALL DECORATIONS AND SIGNAGE MUST BE FREE STANDING OR DISPLAYED ON YOUR OWN EQUIPMENT, SUCH AS TABLES AND CHAIRS.**
- **NO PERSON SHALL USE ALCOHOL IN ANY FORM IN THE PARK, NOR ENTER OR REMAIN THERE IN A STATE OF INTOXICATION OR UNDER THE INFLUENCE OF ILLEGAL DRUGS.**

Undersigned also agrees/understands that should the rules and regulations be broken they will possibly be denied the ability to reserve the gazebo in the future.

I HAVE READ AND UNDERSTAND THE ABOVE RULES AND REGULATIONS.

APPLICANT

DATE