

# CITY OF BUSHNELL

## APPLICATION FOR COMMERCIAL UTILITY SERVICES - MUNICIPAL

Requested Date for Connection of Services: \_\_\_\_\_, 20 \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

PARENT COMPANY OR OWNER'S NAME: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

CORPORATION OR LLC ( ): STATE \_\_\_\_\_ SOLE PROPRIETORSHIP ( ) OTHER ( )

### **BILLING INFORMATION:**

OWNER(S) NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NO (\_\_\_\_\_) \_\_\_\_\_ PARENT CO. PHONE NO. (\_\_\_\_\_) \_\_\_\_\_

IS BUSINESS NON-PROFIT? \_\_\_\_\_ IS BUSINESS TAX EXEMPT? \_\_\_\_\_

PRIMARY OWNER'S SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ OR FED TAX ID. \_\_\_\_\_

(If Applicable)

PRIMARY OWNER'S D.O.B. \_\_\_\_\_ DRIVER LIC # \_\_\_\_\_

AFTER HRS. EMERGENCY CONTACT NAME: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_

**Note:** When services are obligated in the name of a business or Corporation, a power of attorney, proof of Corp. Officers, or other form of legal authorization for responsible representative initiating this service request must be attached to this application for service before utility services will be rendered. The City of Bushnell is in compliance with the Federal Fair and Accurate Credit Transaction Act of 2003.

The City of Bushnell agrees to furnish available utility services to applicant at the address stated herein in accordance with Chapter 27 of the Bushnell Code of Ordinances. Any unpaid balance on any other utility account of applicant with the City must be paid in full concurrent with this application. If payment of monthly bills is unsatisfactory, the City may require a new and/or additional deposit equal to two months of the current monthly utility bills without prior notice to customer. When service is disconnected, any deposit on the account will be applied to the final balance and applicant is indebted to the City for any additional balance thereof; or, if any credit is owed, it will be refunded to the applicant. Applicant agrees to pay additional charges equal to the cost of collection, including collection agency, attorney's fees and court costs if this account is placed in the hands of any agency or attorney for collection or legal actions because of default in payment of any amount due.

By execution of this utility application, applicant consents to give the City of Bushnell, Florida, its contractors and agents, authority to enter upon the above referenced property for the purpose of meter reading and/or required maintenance of any and all service related equipment, including, but not limited to; meters, lift stations, or municipally owned service lines for water or sewer services. Applicant submits this application in accordance with the provisions of the Bushnell Code of Ordinances, Chapter 27, and agrees to abide by all rules and regulations as outlined in the Code. A copy of Chapter 27: Utilities is available upon request.

**I understand that a Fire Inspection will have to be done at this location before I can open for business.** \_\_\_\_\_

**I have received a copy of the sewer, water and BOD/TSS information sheets.** \_\_\_\_\_

**I understand that I need to check with City Hall if I will be installing a sign for my business.** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

*The City of Bushnell is an equal opportunity service provider and performs all phases of service related activity without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law.*

### ◆◆◆◆ ADMINISTRATIVE USE ◆◆◆◆

**PARCEL NO.** \_\_\_\_\_ **ZONING:** \_\_\_\_\_ **by:** \_\_\_\_\_ **BUSINESS TYPE** \_\_\_\_\_

**Electric (DPE) \$** \_\_\_\_\_ **Water (DPW) \$** \_\_\_\_\_ **Sewer (DPS) \$** \_\_\_\_\_ **Refuse (DPR) \$** \_\_\_\_\_ **(SVC \$50)**

**Total Due \$** \_\_\_\_\_ **Acct. No.:** \_\_\_\_\_ **UB** \_\_\_\_\_ **Ref #** \_\_\_\_\_ **Seq:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

## COMMERCIAL CUSTOMER SEWER SERVICE REFERENCE SHEET

**NOTE: The City serves municipal sewer services where these service lines are deemed available. The following information is applicable only to those commercial customers who are eligible for those services.**

### COMMERCIAL SEWER SERVICES

The city shall inspect the facilities of any municipal sewer user to ascertain whether the requirements are complied with in accordance with Chapter 27: Utilities code of ordinance for the City of Bushnell. Persons or occupants of premises where wastewater is created or discharged shall allow the city or its representative ready access at all reasonable times to all parts of the premises for the purpose of inspection, sampling, records examination or in the performance of any of their duties.

#### WHAT THE CITY TESTS FOR:

**BOD**, denoting *biochemical oxygen demand*, means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees Celsius, expressed in milligrams per liter.

**TSS, Total Suspended solids**, means solids that either float on the surface of or are in suspension in sewage and which are removable by laboratory filtering, expressed in milligrams per liter.

The City will conduct random sampling where it is deemed necessary. The City will perform testing by taking a grab sample, and transmitting that sample to a certified testing facility. All samples are taken in strict accordance with Department of Environmental Regulations. Any commercial business who expels waste that contains high concentrations of suspended solids or organic, may be subject to a surcharge if the results of testing indicate levels above the minimum standards set by municipal code.

#### WHAT IS THE SURCHARGE ASSESSMENT RATE:

(c) Concentration Surcharges. A surcharge shall be applied during any billable cycle when the BOD, COD or suspended solids concentrations are found by grab sample to exceed the limits set forth in section (1) and (2) below in a customer's sanitary discharge to the City's wastewater system.

Surcharges apply to customers sampled at 1000 mg/L and up for all commercial establishments as stated in Division IV. Sewer. Surcharge rates shall be applied according to, Article V. Division IV. Sewer, of these ordinances.

#### INSTALLATION OF SAMPLE T'S AND CONTROL MANHOLES:

When required by the city, the owner of any property served by a building sewer carrying industrial or commercial wastes shall install a suitable control manhole or sample T in the building sewer to facilitate observation, sampling and measurement of the wastes. Such manhole, or sample T when required, shall be accessibly and safely located and shall be constructed in accordance with plans approved by the city. The manhole or Sample T shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times.

#### BILLING OF SURCHARGE:

Any monthly surcharge assessment, if applicable, will be indicated on the monthly utility bill following the testing month.

Any customer who has questions or desires to inspect the laboratory test results may do so by contacting the City Hall Administration office between the hours of 8 a.m. and 5 p.m., Monday through Friday, or by calling (352) 793-2591.

#### GREASE TRAPS, OIL AND SAND INTERCEPTORS:

Grease, oil and sand interceptors shall be provided when, in the opinion of the Director, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand except that such interceptors shall not be required for residential users. All interception units shall be of the type and capacity approved by the Director and shall be located as to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned and repaired regularly, as needed, at the owner expense. **The city reserves the right to monitor the interceptor to insure that the correct maintenance is being performed.**

If you have any questions regarding this information, please contact the City of Bushnell Customer Service at (352) 793-2591, Monday thru Friday between 8 a.m. and 5 p.m.

#### Email Contact:

Customer Service Supervisor: Christina Simmons [csimmons@cityofbushnellfl.com](mailto:csimmons@cityofbushnellfl.com)

## COMMERCIAL CUSTOMER WATER SERVICE REFERENCE SHEET

**NOTE: The City serves municipal water service where these service lines are deemed available. The following information is applicable only to those commercial customers who are eligible for those services.**

### COMMERCIAL WATER SERVICES

#### BACKFLOW DEVICES:

If plumbing exists, or if the customer installs plumbing to provide potable water for domestic purposes which is between the backflow preventer and water meter, such plumbing must have its own backflow preventer.

#### ACCESS TO PROPERTY:

Duly authorized employees of the city bearing proper credentials and identification, or representatives of regulatory agencies bearing proper identification, shall be permitted to enter all private properties for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the water or sewerage works. The city shall have at all times free access to a premise served by the city utility system for the purpose of installing, reading, checking or repairing the meter or other reporting device. The city reserves the right to remove vegetation, debris, etc; to make the metering point accessible to the city. The City of Bushnell reserves the right to deny service in cases where access is not facilitated by customer.

#### REQUIREMENTS FOR TESTING OF BACKFLOW PREVENTION DEVICES:

In accordance with the City of Bushnell Code of Ordinances, the City requires annual testing and/or maintenance of your backflow preventer device. The referenced "backflow device" is the assembly that is installed near your connection point to the City water line. It is installed to protect the water system from backflow or back-siphonage from your property into the municipal water system and thereby serves to protect the water system from contamination.

City Ordinance requires all backflow preventers installed in the city water system to be tested annually. The annual testing will be done at the owner's expense by your own contractor of choosing, or by the City's designated contractor. If the City performs the testing, the cost will be billed to the customer on the utility bill. **This annual testing is a condition of continued municipal water services and occurs around October of each year.** The City will send a letter to all customers who are required to test their backflow preventers, providing instructions.

If you have any questions regarding this information, please contact the City of Bushnell Customer Service at (352) 793-2591, Monday thru Friday between 8 a.m. and 5 p.m.

#### Email Contacts:

Customer Service Manager: Christina Simmons [csimmons@cityofbushnellfl.com](mailto:csimmons@cityofbushnellfl.com)

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