

Wastewater Treatment Plant Operator, Class C

The City of Bushnell is currently taking applications and resumes for a fulltime Wastewater Plant Operator, Class C. This position involves technical work operating and maintaining wastewater & water treatment plants. Minimum Qualifications: High school diploma or G.E.D.; Possession of a Class C wastewater operator certificate, issued by Florida DEP; Experience with sequence batch reactors desirable. Ability to troubleshoot electrical and mechanical problems. Possession of a Class C Florida Drivers License or ability to obtain within 6 months. Applications are available at Bushnell City Hall located at 219 N Market Street, Bushnell, Florida or on-line at www.cityofbushnellfl.com. Position is open until filled. Questions concerning this position may be directed to Kelly Marcoux at 352-793-2591. Voted Exceptional Employer/Best Places to Work in Lake and Sumter Counties for 2004, 2005 and 2007. Drug Free Workplace. EOE/ADA

CITY OF BUSHNELL

JOB DESCRIPTION # 18

WASTEWATER/WATER TREATMENT PLANT OPERATOR C

PAY GRADE 6

Non-exempt

DEPARTMENT: Utilities

GENERAL DESCRIPTION:

Technical work in the operation, and maintenance of a Water/Waste Water Treatment Plant. Work is performed under the direction of the Wastewater Systems Supervisor.

ESSENTIAL JOB FUNCTIONS:

1. Performs assigned work activities associated with the water/waste water treatment plant and irrigation system.
2. Ensures safe, legal efficient day-to-day operations of plant facilities.
3. Conducts frequent and periodic inspections of plant to detect malfunctions and initiates corrective actions.
4. Prepares accurate and complete records of plant operation and laboratory data analysis.
5. Performs routine samples in yard laboratory tests according to set test schedules.
6. Ensures safe use of all chemicals and mechanical treatment related supplies.
7. Reads and records daily plant parameters and equipment readings. Makes adjustments to the equipment based on guidelines set by Supervisor.
8. Performs interior and exterior building maintenance, housekeeping chores and grounds maintenance tasks.
9. Performs preventative, corrective and emergency maintenance on all electrical and mechanical plant systems.
10. Performs other duties as may be delegated by the Wastewater Systems Supervisor.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

MINIMUM QUALIFICATIONS:

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of water/wastewater treatment plant operations, procedures, and methods. Knowledge of math and chemistry. Ability to work rotating shifts. Ability to complete records and reports. Good mechanical skills.

EDUCATION AND EXPERIENCE:

High School graduate or possession of an acceptable equivalency diploma.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

Licenses, Certificates or Registrations:

Possession of a valid Florida Drivers License. Class "C" Operator Certificate (Wastewater) as issued by the State of Florida. Class "C" Operators Certificate (Water) as issued by the State of Florida.

ESSENTIAL PHYSICAL SKILLS:

Acceptable eyesight (with or without correction).
Acceptable hearing (with or without correction).
Ability to communicate both orally and in writing.
Moderate (15 to 44 pounds) lifting and carrying.
Climbing, walking, smelling.
Depth perception, distinguish colors.
Driving.

ENVIRONMENTAL CONDITIONS:

Work inside.
Work outside in various weather conditions with: noise, chemicals, electrical energy or radiant energy, odors.
Slippery surfaces and uneven surfaces.
Vibrations.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)